

Eden Township

Licking County, Ohio

10298 Purity Road St. Louisville, Ohio 43071

BOARD OF TRUSTEES

Dave Baker, Chairman

Chuck Dunlap

Leonard Laughman

FISCAL OFFICER

Robin McKee

January 1, 2024

The organizational meeting of the Eden Township Trustees was called to order at 7:00 AM in the Eden Community Center by Fiscal Officer, Robin McKee with all present standing to recite the pledge of allegiance. Trustees Dave Baker, Chuck Dunlap and Leonard Laughman were present. The first order of business was to elect a chairman for the 2024 calendar year. Fiscal Officer McKee asked for nominations for Chairman and Dave Baker was nominated by Trustee Leonard Laughman. There were no other nominations for Chairman. With no other nominations being made, nominations were declared closed and a unanimous vote was cast for Trustee Baker to be the Chairman of the Eden Township Trustees for 2024.

A motion was made by Trustee Baker and second by Trustee Dunlap to set the following policies and approve the following actions for Eden Township in the 2024 calendar year.

1. The meeting times will remain at 6:30 pm on the last Monday of year calendar month at the Eden Township Community Center, unless advertised in a newspaper in general circulation within the township. Special meetings shall be called in accordance with applicable standards and statues.
2. The Trustees and Fiscal Officer shall remain on salary to be paid the maximum allowed by law for the year 2024.
3. The reimbursement for mileage to township officials who use their personal vehicle to perform township business outside the township shall be at a rate of fifty (.50) cents per mile. Mileage shall be paid from the general fund and shall include parking and travel to and from home while attending meetings and other business related to their positions. The township will pay any and all expenses for township officials to attend OTA Conferences for the 2024 calendar year.
4. The township shall continue to provide drug screening/testing for all CDL drivers as required by statue as well as life insurance coverage for all employees and elected officials also as authorized by statue.
5. Where a driveway culvert is needed by a landowner, whether new, or damaged and in need of replacement, the landowner shall furnish the culvert according to township specifications and the township will install it. In no case shall the township approve a culvert less than twelve inches in diameter and a total of 40' in length. All residents will first be required to fill out a ditch enclosure application prior to any culvert being installed along the roadway.

6. Trustee Leonard Laughman shall supervise the cemeteries. The rate for opening and closing grave sites shall remain at \$600.00. The rate for opening and closing grave sites for ashes shall remain at \$250.00. The price for grave spaces shall increase to \$300.00 per space for township residents and \$600.00 per space for out of township residents. There will be a \$150.00 surcharge for Saturday funerals and a \$200.00 surcharge for all Sunday funerals. Eden Township does not allow mausoleums or any other above ground burials within the township cemeteries.
7. The hourly rate shall be \$11.00 for spot/maintenance type work, \$14.00 for project employees and up to \$17.00 per hour for equipment operators and Licensed CDL drivers.
8. Road crossing permits shall be required by the township for utility companies, private contractors, or residents needing to ditch or trench across township roads. These permits shall be approved by no less than two trustees and monitored by the Eden Township Road Maintenance Employee.
9. Dues for the county and state associations shall be paid by the township from the general fund.
10. The rental for the Eden Township Community Center shall increase to \$125.00 for township residents and \$150.00 for non residents.
11. The township shall continue to pay all associated costs for credit cards issued to the Fiscal Officer, the Trustees, and to the Road Maintenance Employee. There will be a \$1500.00 maximum on the cards to be used for township business only with each transaction supported by receipts prior to the next monthly meeting. The credit card is not to be used as a credit accommodation and must be paid in full each month.
12. The policy of the Eden Township shall be to implement a blanket replacement of all signs in an effort to meet the federal and state guidelines regarding reflect ability and reflectivity.
13. With regard to wages for Eden Township Road Maintenance Employee Michael Baker, his wage shall increase to \$22.00 per hour. Mileage reimbursement shall remain at (.50) cents per mile while using his personal vehicle for township business. He shall receive ten (10) days of vacation, ten (10) holidays, and five (5) sick days for calendar year 2024. All unused vacation time, comp time, holiday time and sick leave will be paid in full at the December meeting. Michael Baker shall also receive a \$400.00 clothing allowance. It has been discussed that the road maintenance employee shall learn to operate all equipment required to perform the duties needed for the job at the satisfaction of the township trustees.
14. Fiscal Officer McKee presented the board with 2024 Budget, Super Blank PO#s, total amount for expenditure for 2024, and permanent appropriations for 2024. After review the Board approved the above for 2024.

**RESOLUTION 2024-01- Trustee Dunlap moved to accept the budget, PO #s and permanent appropriations for year 2024 as follows: General Fund \$212,086.93; MVL Fund \$70,696.80; Gas Fund \$273,967.14; Road and Bridge Fund \$239,635.61; Fire Levy Fund \$218,261.04; American Rescue Plan Fund \$8,082.49 and Nonexpendable Trust Fund-Eden Cemetery \$16,665.27. Total for all funds \$1,039,395.29. Seconded by Trustee Baker.

VOTE: Trustee Baker- yes; Trustee Dunlap –yes; Trustee Laughman –yes

Motion carried

Trustee Dunlap moved a motion to accept the above listed topics. Trustee Laughman seconded

VOTE: Trustee Baker -yes; Trustee Dunlap -yes; Trustee Laughman -yes

Motion carried

Trustee Dunlap moved motioned to adjourn, Trustee Baker seconded the motion.

VOTE: Trustee Baker -yes; Trustee Dunlap -yes; Trustee Laughman -yes.

Motion carried

8:07 AM

Chairman Dave Baker

Trustee Chuck Dunlap

Trustee Leonard Laughman

Fiscal Officer Robin McKee